

Issue No: 7

October 2011

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PRESIDENT'S REPORT

Dear Colleagues

I would like to extend a warm welcome to all our members and especially our new members.

Term 4 is well under way and a very busy time leading up to the end of the school year with workforce planning, indicative SRP, budgets, staffing, performance reviews, school closures, mergers, demergers all in the life of a busy Business Manager and Education Support staff.

We ask everyone to take care of yourself and each other during one of the busiest terms of the year.

DEECD Secretary Richard Bolt

I recently attended a Stakeholder 'meet and greet' with our new DEECD Secretary Richard Bolt.

Richard outlined the DEECD Organisational Renewal Project including the Strategic Policy, Organisational Design, Corporate Strategy and Budget Strategy. Richard spoke about the Stakeholder Engagement Framework as a vibrant and collaborative culture with the principles of engagement:

- Responsive and reciprocal – 'Break down silos'
- Inclusive – 'Schools need to be engaged in advance...be given the heads up. It's schools that are impacted'
- Impartial and objective – 'Do not communicate with the usual agencies'
- Open, transparent and trusting – 'Engage as early as possible'
- Respectful – 'Value our contribution'

Richard's presentation concluded with question time and an opportunity to speak with him directly. Further autonomy will be devolved to schools and while the ultimate responsibility will be with the Principal, a good Business Manager will be necessary to support our Instructional Leaders. I spoke to Richard about the ABMVSS, leadership and the necessity for a career path for Business Managers. With many Business Managers leaving the profession in the next 4-8 years this will create a huge gap in knowledge and in our profession if we don't have a well thought out plan.

ABMVSS AGM

The ABMVSS Annual General Meeting was held on 17th October 2011 and it was great to see so many members who had taken time out of their busy schedule to attend (and especially our colleagues from Mildura who travel the furthest to attend). The tight meeting agenda timeline meant less time to ask questions of presenters especially the eduPay presenters Edin Hrelja Acting Manager in HRS and Val Orr, Senior Training and Support Officer at Northern Region Training Centre. I have spoken with Robert Hill the ITD Manager in DEECD and we will schedule a half day – 'problem solving, best practice eduPay workshop' into the ABMVSS 2012 Annual Residential Conference in May this will be facilitated by Val Orr and some of her colleagues from the training centres allowing more time for those who choose this workshop option.

A special **thank you** to our members who presented at the AGM:

Mentor Program partnership presentation by Sue Farrell, Fitzroy High School and Gabe Windsor, Leongatha Secondary College

JUA Innovation Award winner 2011 – Chris Greig, Balwyn High School

'A Feather in your Cap' Leadership Program update – Ann Robinson, Caroline Springs College

ABMVSS Committee of Management

I would like to take this opportunity to thank all members of the Committee of Management both current and those who are retiring from the Committee for their tireless efforts in working for the members of our association. Your collegiate spirit and contributions to the Association and your colleagues is acknowledged, valued and appreciated.

Our outgoing Committee members include:

Marg Gillon – Stawell Primary School

Fiona Lucas – Montpellier Primary School

To both Marg and Fiona, our thanks for your fantastic contribution to our Association and the various roles you have undertaken to support the ABMVSS and our members over the years. We will miss your input at Committee and planning meetings but know your passion and commitment to your colleagues will continue in your schools and networks.

The ABMVSS Committee of Management for the 2011-2012 year:

Linda Lee – President

Kris Hunter – Newcomb Secondary College - Vice President (Secondary)

Tracey Smith – Maryborough Education Centre - Vice President (Primary)

Chris Greig – Balwyn High School - Secretary

Penny Niven – Fairhills High School

Ann Robinson – Caroline Springs College

Robyn Wilson – Mentone Primary School

Jane Huybens – Geelong High School

Treasurer (elected – 2 years)

Denise Sadler – Doncaster Secondary College

(elected – 2 years)

Sue Willoughby – Berwick Fields Primary School

(elected – 2 years)

Christine Leyshan – Armadale Primary School

(elected – 2 years)

Nancy Sandilands – Melbourne Girls College

(elected – 2 years)

*Gabe Windsor – Leongatha Secondary College

(new Committee member – 2 years)

*Sue Farrell – Fitzroy High School

(new Committee member – 2 years)

*Jane Kuipers – Yarra Hills Secondary College

(new Committee member – 2 years)

Barb Martin – Buninyong Primary School

(Co-opted 1 year)

I congratulate all our new and re elected Committee members, our first Committee meeting will held on November 21st and I look forward to working closely with all Committee members as we take our Association forward.

Vale Gail Sampson

Gail was Business Manager at Hastings Primary School and worked up until her diagnosis four weeks before she died, and her condition was worse than first thought. The Mornington Peninsula Group (and especially Jan Park) will certainly miss her. Jan and Gail always attended the ABMVSS meetings together and the AGM was a difficult day for Jan.

Gail was Business Manager at Hastings Primary for 18 years. Gail volunteered for several years at the school prior to working there and before that was a student at Hastings Primary. To Gail's colleagues, family and friends we offer our deepest sympathy as you come to terms with her passing and your loss.

Retirements

At the AGM we farewelled the following members who are retiring and moving into a new phase of life:

Sue Schram – Business Manager – Colac Specialist School

Di Watson – HR Manager - Bellarine Secondary College

Sharon Ciantar – Business Manager - on secondment to DEECD from Braybrook Secondary College

To all our members who are taking the next step and retiring from your school we wish you a well deserved change of pace and much happiness in your new life 'after school'. Thank you for your contribution and commitment to your school and our profession. You leave a great legacy for people to follow.

Linda Lee,
ABMVSS President

DEECD Notifications

I would like to bring the following DEECD communication to the attention of Business Managers as this will impact on some of our members.

DEECD Mail sent 25th October 2011 S415-2011 Internal Audits in Schools

Main Points

- The Department's Portfolio Governance and Improvement Division will shortly begin a number of audits that will affect a limited number of schools.
 - Parent Payments Compliance Review
The objective of the review is to examine adherence of schools to the *Parent Payments in Victorian Government Schools* policy and guidelines. Evidence will be gathered from a questionnaire sent to 40 selected schools across nine regions and then in-depth study of 15 schools with visits. The review will be conducted during November 2011.
 - Procurement Activities in Schools
This audit will verify adherence to DEECD procurement, gifts, conflict of interest policies and procedures and will involve limited transaction testing of procurement activities in schools. Evidence will be gathered from visiting 30 schools across nine Regions (same schools selected for the payroll audit below). The review will be conducted in November 2011.
 - Payroll Operations at Schools
The objective of this review is to verify compliance with HR and payroll activities with particular attention to business process changes since implementation of eduPay and payroll support services to schools. Evidence will be gathered by visiting 30 schools across nine Regions. The review will be conducted in November 2011.
 - Student Enrolment Validation
The objective of this review is to physically verify student enrolment numbers from the data provided as part of the school census program to ensure the accuracy of resource allocations. Evidence will be conducted from actual site visits. The review will be conducted in Term 2 2012.

Actions Required

- If selected for an audit of procurement and payroll operations, Business Managers should print relevant Cases21 Finance Cash Payments Reports and monthly Purchasing Card Statements prior to scheduled visits.

Critical Dates

- Parent Payment, Procurement and Payroll Operations Audits – Term 4 2011.
- Student Enrolment Audit – Term 2 2012.

James Kelly
General Manager
Portfolio Governance and Improvement Division

Other DEECD communication already distributed to members (**please contact Paul Haley direct if you would like to discuss alternative payment method options, eg direct deposit to DEECD Accounts!**)

When paying invoices sent out by the Department using BPay please ensure the correct information is provided.

You need to put in Biller Code and Reference Number. Each invoice issued has the same Biller Code but the Reference Number is a unique number on each invoice issued. When making the payment you need to put in the Reference Number on invoice. DO NOT USE number previously used If you have more than one invoice to pay you will have to do each payment separately.

Finally if the invoice is for more than \$100,000 you will probably not be able to pay it by BPay due to bank limits. Please contact Accounts Receivable (Paul Haley Ph: (03) 9637-2787) to arrange an alternative method of payment. This will make our job a little easier!!!

Thank you, **Paul Haley, Revenue Officer, DEECD**

ABMVSS Membership

I would like to extend a warm welcome to our newest member to the ABMVSS:

Yvonne Parker Ranfurly Primary School
Lee-Ann McQueen Caulfield Park Primary School

ABMVSS PD NEWS

ABMVSS Mentoring Program

Susan Farrell, Fitzroy High School and Gabe Windsor, Leongatha Secondary College a Mentor-Mentee partnership in the 2011 group presented their project to colleagues at our recent ABMVSS AGM on 17th October. Sharon Sartori, bankmecu our Business Partner and Mentor Program sponsor presented Mentoring Partnership certificates to participants at the ABMVSS AGM on 17th October. Thank you to bankmecu for their generous support of this valued program for our members.

**Please note we will be shortly distributing applications for the 2012 Mentor Program, participation in this program is only available to ABMVSS members. It is conducted in a small group setting to allow program participants the opportunity to have quality time not only with their Mentor partner but to also allow for cross mentor partnerships to flourish.

Diary Dates – please mark in your calendar of events:

ABMVSS PD 2012

ABMVSS State-wide Meeting 2012: March 19th 2012 – River Rooms 2 and 3, Crown Complex
ABMVSS Conference 2012: May 23-25th 2012 – Sebel Albert Park, 65 Queens Road Melbourne
ABMVSS AGM 2012: October 29th 2012 – River Rooms 2 and 3, Crown Complex
ABMVSS Mentor Program 2012: Dates to be determined
ABMVSS Leadership Program 2012: Dates to be determined



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This information does not consider your objectives, financial situation or needs - consider the suitability of this information and refer to Terms and Conditions or Product Disclosure Statements before acquiring a product, available at our branches or call 1300 654 822. ABN 44 087 651 769, AFSL/Australian Credit Licence Number 240 960.



Network PD

The North West Region Association of Business Managers (NWRABM) Conference will be held on 16th November at Crown Complex.

Morning Speaker is Mark Shellinger from USA – Instructional Leadership for Business Managers.

Afternoon Speaker is Alisa Camplin – Managing Speed Bumps, Jumping Hurdles & Overcoming Adversity
- Skills, Tips & Tools You Can use in Your Own Life, Team and Workforce.

The 2012 NWRABM Diaries – which are very popular with members – will be distributed at the conference.

If you wish to attend this PD day please contact Judith Wright NWRABM Treasurer for further information.
wright.judith@edumail.vic.gov.au or ring Judith on 9337 2488

Australian Association of Government School Administrators (AAGSA) AGM – Sept 24-26th Adelaide SA

Kris Hunter and I (your National Association representatives) attended the Annual General Meeting and Committee Meetings held in Adelaide from Saturday 24th to Tuesday 26th 2011. Thank you to Sue Ruciack and her South Australian colleagues from SASSAOA for their fantastic organisation and hospitality.

All national association state affiliated associations were represented in Adelaide, including Judi Anderson the newly elected President of the ACT School Business Managers Association (ACTSBMA) who attended as an observer. This is an exciting time for our colleagues in the ACT as they formalise their own Association.

Each state organisation presented a written report and spoke to the individual state organisation's successes and concerns. Queensland is currently undergoing issues with their new computer packages and the discussions were reminiscent of the rollout of C21 Finance. We can only support our interstate colleagues and advise them of the processes we went through during the tumultuous C21 Finance rollout. However we can only wonder why each state education department doesn't communicate with each other and learn from each other rather than have the level of stress and heartache our Queensland colleagues are currently going through.

The AAGSA 2012 AGM and biannual conference will be held in Tasmania in Hobart in July 2012, this will be a combined TSAA and AAGSA conference. Conference details are currently being worked out by our colleagues in Tasmania and we will keep you updated on the process to register for this conference.

INTERNATIONAL

Association of School Business Officials (ASBO) International Conference – September 15th – 19th 2011

At the end of Term 3 I attended the ASBO International Conference in Seattle USA, along with Mary Hannett, Business Manager at Chandler Park Primary School, Professor Karen Starr (Deakin University) and Nino Napoli (Assistant General Manager – School Resource Allocation Branch – DEED), both Karen and Nino presented workshops at the Conference.

Trevor Summerson, Head of School Business Management Programmes and Efficiencies, National College UK has now been elected as the first ASBO International Board member. Trevor previously held the position of Chair ASBO International Aspects Committee. With Trevor moving to the Board of ASBO, I was approached to take on the position of the Chair of ASBO International Aspects Committee (non paid voluntary position). I was duly sworn in as Chair of this committee at the Professional Committee meeting on the Saturday.

The International Aspects committee membership comprises several ASBO International Board members; ASBO International state affiliate members; two new committee members from Alberta Canada; Prof Karen Starr – Deakin University, Mary Hannett, Chandler Park Primary School and me. We have put together a business working plan for the coming year to raise the profile of the Business Manager professional in the international arena.

I held several discussions with many overseas colleagues including Sue Lang, Executive Director, ASBO Alberta (Canada) regarding the further development of their Leadership Program for School Business Managers. This international exchange was an extremely valuable opportunity to listen and learn what is occurring with our colleagues in various international School Business Management jurisdictions, particularly in regard to the development of professional learning programs for Business Managers.

INTERSTATE & INTERNATIONAL 2012 Diary Dates:

AAGSA STATE CONFERENCES 2012

Australian Association of Government School Administrators (AAGSA) State Association Conferences

*As a financial member of the ABMVSS you are also a member of AAGSA and entitled to attend interstate conferences with the following AAGSA affiliated organisations – at member rates.

New AAGSA website www.aagsa.net

- ABMVSS May 23 – 25th Sebel Albert Park, Queens Road, Melbourne, Vic
- WAMBE June confirmed dates and location to be determined
- SASSAOA July 2 – 4th Westlakes Resort, Adelaide, SA
- TSAA July 18 – 20th Wrest Point Casino, Hobart***and **AAGSA National Conference**
- SBMAQ August 15 – 17 Jupiters Casino, Gold Coast, Qld
- WASSRA August 23 – 24 Burswood Convention Centre, Perth WA

INTERNATIONAL CONFERENCES 2012

ASBO International Executive Leadership Forum – Orlando, Florida USA February 16th -19th 2012
Annual conference – Phoenix, Arizona October 12th – 15th 2012

www.asbointl.org

National College UK Seizing Success, ICC Birmingham

June 2012

www.nationalcollege.org.uk

ABMVSS Payments

We are still receiving payments into the wrong ABMVSS Account. Please check your Cases 21 Creditor details for the ABMVSS to make sure you have two ABMVSS creditor details set up.

ABMVSS General Account

When paying by EFT the following details should be used for Membership, SGM and AGM payments:

BSB 803-140 (bankmecu)
Account no 23187942
Account name ABMVSS General

If making cheque payments for the above items please make sure your credit details have the following address:

ABMVSS
PO Box 651
Altona 3018

ABMVSS Conference Account

When paying by EFT the following details should be used for Conference payments only:

BSB 803-140 (bankmecu)
Account No 23184993
Account name ABMVSS Conference

Would you please alter your remittance advice email contact details advice in C21 Finance to healy.sonia.s@edumail.vic.gov.au (Sonia is our Administration Officer) or if the advice is being faxed please fax to 9398 2576.

When making **cheque** payments for the **ANNUAL CONFERENCE** please make sure your creditor details have been updated to the following address

ABMVSS C/- The Conference Manager
PO Box 3376,
Caroline Springs 3023

Thank you for taking the time to make sure you have two ABMVSS Accounts listed in your C21 Creditor details as this will greatly improve allocating your payment.

A Thai Tale - School Business Management beyond the classroom – Ann Robinson, Caroline Springs College

I'm fairly familiar with the work dimensions of a Business Manager and have pretty much attended most of the professional development 'How to' sessions on everything from Assets Management to School Budgets and beyond but when I think about what is it we do in schools as Business Managers and how much of what we do actually adds value that I realise whilst School Business Management is a worthy career we all can, in the right context extend ourselves much more by stepping out of our comfort zone to wander confidently into territory new; in other words I believe our skills are easily transferable. We are after all a demographically stable group, mostly female with a vast wealth of life experience amongst us which bodes well for travel in foreign lands beyond the classroom.

Now hold onto that thought of extending ones experience just as I did and some twelve months later I found myself sitting with the school Chaplain going through the financial requirements of taking twenty two year nines and five adults including myself to one the poorest parts of Thailand for over twelve days. I did wonder whether it was the gracious and worthy nature of our Chaplain program that had convinced me to go rather than my desire to tread in new waters, and so I comforted myself with the thought "how hard could it really be?" and off I went. Group travel financial logistics are normally straight forward I thought confidently whilst checking in at the airport but add into the mix a third world predominantly Buddhist country and things can get a little funky as I was soon to find out. Beyond the classroom Business Management was to start as soon as the plane left the tarmac in Melbourne...

The itinerary seemed straight forward enough but then a list of what you will be doing on which day always does as generally lists are by their very nature one dimensional and give no real hint of what is to come. We would initially head to Khon Kaen for six days via Bangkok a city located on the Khorat Plateau in the central north-western area of Issan currently under the Thailand National Economic and Social plan. Each day our Australian and Thai guides would take us into local schools where conditions would be very poor we were warned. The routine in each school would go something like this. Our students would play games with the children, teach English, give gifts and our group would donate some money to the school as we left. From Khon Kaen we would head for two days to Khorat an 11th century city that had provided a base in the 1970's for US troops fighting the Vietnam War where we would get to visit a wealthy school of 7000 students and probably the poorest village we had seen yet, what a contrast that would be I thought. From Korat a 12 hour bus ride awaited with free karaoke thrown in just in case we got bored heading south to Chiang Mai a city with over a million inhabitants mostly famous for its night markets where we would spend some time shopping and relaxing before heading back to Australia.

In terms of my role I was broadly responsible for the cash logistics ensuring that drivers and guides were paid, food bills, breakfast supplies, first aid etc, you name it and I paid for it and I also was one of the trained first aider and was named "floater" in the group aka the extra pair of hands. I'd travelled in a group before but never in a school group. The logistics of looking after 22 students is a mountainous task of which prior I had had no idea what was involved, within the first hour of leaving Melbourne I had a new found empathy for teachers on camp.

Now here's the catch of Business Management beyond the school yard. However much homework you do on a country and we all know that we as Business Managers cover all the bases as it's part of what we do every day in schools nothing quite prepares you for the conditions that some citizens of this world have to live in, and no amount of School Business experience can protect you from facing your own emotions when contrasted in stark reality against the backdrop someone else's deprived life. You are in their world if only fleetingly and whilst it's happening there was for me an inner feeling of detachment, it's as if you were to let yourself truly experience how these poor people live everyday you might somehow not be able to cope and so you move through each school in a bit of a daze. I was though amazed at how our students embraced children in each school without any preconceived notions as I was able to sit quietly and observe this firsthand.

Most of the schools we visited had no resources save a few old battered toys, the food was minimal and the conditions under which these children learnt was dire compared to Australian schools and yet our year nine students were animated, compassionate and kind throughout each visit. That was the first thing I learnt about the year nines, I'd always heard what a challenging year this could be and yet here they were school after school showing empathy and compassion for those less fortunate. What I didn't realise though sitting at the back of the school halls watching the students was just how much I would learn over the next eleven days and just how much richer and textured my work in schools would become as a result.

Schools here in Australia are wonderful places to learn and work, some of the buildings may be a little old and most Business Managers would welcome some more funding for renovation and resourcing of learning areas in their schools however the fundamentals are that we are lucky to work in Victorian Schools and have access to the resourcing that we do- twelve days in Thai schools confirmed just that for me.

The school visits rolled out intensely over the next seven days and I walked away from each school quite reflective as I mulled over just what I had experienced each night in my room. The Orphanage for children infected with HIV was particularly hard on our students and many cried late into the night after the visit. The lowest point for me was the families in Korat who lived alongside a railway track. Their homes were shacks and their only income if any was sourced through recycling local rubbish. A feeling of sadness and despair surrounded our group as we made our way to the school which was a small wooden hut at the end of a dirt track along the rail lines. Inside sat half a dozen children from the village, a few threadbare toys and an old wooden desk. The villagers came thick and fast to see our group as we were laden with gifts and money as our students sang and played with the children and told tales of Australian life.

From Korat we started on a twelve hour bus ride to Chiang Mai by which point I had developed a serious cough from the challenging conditions and humidity the symptoms of which were now quite rampant amongst the whole group as I seemed to be buying cough syrup and lollies daily to cope with the demand. Thankfully we had the whole of the top-deck and were very tired and so slept most of the way. The last five days were dedicated to shopping and relaxation which was desperately needed by all and well thought out on the Chaplain's part. The students visited a local village and rode through the mountains on elephants. They also visited local craft fairs where they had gifts hand painted by artists for loved ones. Each night we made our way to the famous night markets which provided a perfect fake for anything you can think of where the students shopped with enthusiasm as we adults walked kilometre after kilometre down the dusty dark sidewalks. By day we split into small groups to visit several key sights around the city, we filled our days with massage, fish spas and more shopping. By now the group had found its own rhythm and we were like one big family as though what we had seen during our schools visits had somehow united us, we were proud to be Australian and thankful to live in such wonderful country.

As the school Business Manager my role in the group was clear. The relationship wasn't one of a teacher/student instead I provided days of first aid care and attention, I had also been the "go to" person from sick bags to the school mobile. I had provided the same service we as Business Managers give in schools every day which made me smile inwardly. I had been the support network for teaching and learning, I made sure everything went smoothly, did we had enough first aid supplies, coffee, milk etc. I advised students on shopping and budgeting so that they didn't spend all their money on the first shopping expedition. I was an independent ear and I hope that I showcased a new dimension in Business Management to the four staff I travelled with.

Since I've gotten back the year nines have been regular visitors to the office and know all of the support staff by name. We have since helped them organise raffles and been shown their photos and heard about their life since they got back. By far this has made life around the office much more enriching and has changed my job from being one dimensional to multi dimensional. I've always believed the work we do in schools is very rewarding and our key role is to support the teaching and learning but now my role has changed from within.

When I see the groups of students waiting by the bus for a school trip I smile to myself, when I wander through the staffroom and see teachers taking a lunch break I know how necessary that break is in a day and when I work on the school budget I have lived within the teaching and learning.

I would love to see more Business Managers go off to camp and hope that after reading this you will seek out opportunities new in your schools to take Business Management to a new level. For me it was a chance conversation with a school chaplain for you it could be extra support at the breakfast club, if I were to send you all a card with advice on how to make this happen in your school it would go something like this: 'Dear Business Manager there is so much more you can experience in schools, envisage your own future and how you would like to see your role evolve and that's half the work started. See you soon in foreign pastures new.'

Editor's note: Look out for Ann's article in an upcoming edition of Inspire Magazine, thank you and congratulations Ann

Did you know that as an employee of DEECD you now have the option to salary package any car on the market, (under the luxury car value of \$57,466)?



You now have greater choice when salary packaging a car!

As an employee of the Victorian Department of Education and Early Childhood Development you now have the option to salary package any car on the market; provided the vehicle does not exceed the Luxury Car value of \$57,466. Previously, Victorian Government policy specified that only Australian built cars could be salary packaged.

Visit our [Online Leasing Calculator](#) to find out how much you could save by salary packaging a car. Alternatively, please call 1300 149 740 and one of our friendly Leasing Consultants can provide you with an obligation free quote over the phone.





Already have a car?

You can still benefit from salary packaging your car through a Sale and Lease Back agreement. To learn more simply call 1300 149 740.

The banner features the 'smartsalary' logo in white on a dark blue background, with the tagline 'saving money, made easy' and the contact information '1300 476 278 www.smartsalary.com.au'. To the right is a white gift icon.

Making the most of your Salary Packaging - Tips and Facts

There are a lot of benefits in salary packaging and we've rounded up some of the top tips, making it easier for you to save money. Feel free to have a look around!

- **1. Making it visual**
See new videos on how salary packaging works.
[Find out more](#)
- **2. New novated leasing conditions**
Now you can drive less and save more.
[Find out more](#)
- **3. Using online claims**
Simple and quick way to submit your claims.
[Find out more](#)
- **4. Vehicle Maintenance Program (VMP)**
Fair price and no claims - a simple guide to the Vehicle Maintenance Program.
[Find out more](#)

ABMVSS Annual Residential Conference 2012 – We want YOU!

The success of the 'You're Simply the Best Business Managers' DVD at the 2011 conference has prompted us to again ask Business Managers to send a copies of photos of you and your staff 'at work and at play' for inclusion in our 2012 annual conference program in May at the Sebel Albert Park, Queens Road, Melbourne.

Please send your photos to Chris Greig at chris.greig@balwynhs.vic.edu.au by end of Term 1, 30th March 2012. Please do not use Chris's edumail email address due to storage limitations.

We want you to star in our DVD!

Registration for the ABMVSS Conference is now open, please go to the ABMVSS website and click on the link on the home page or go to www.abmvss.theconferencemanager.com.au to register.

ABMVSS Membership Renewals

Sonia Healy our Administration Officer will be emailing out your ABMVSS 2012 Membership renewal invoices in the next week or two. Our new membership year is from 1st January to 31st December each year. This membership year change was voted in during the constitution changes made at the October 2010 AGM. This year members have enjoyed an extra 6 months of membership at no extra cost.

Membership costs have remained the same at a cost of \$110 gst inclusive for the 2012 year.

ABMVSS Name Badges

I have a request from Sonia Healy our Administration Officer to any member who inadvertently took home their Name Badge from the AGM on 17th October (or previous meetings), would you please post your Name Badge back to:

ABMVSS Office,
PO Box 651,
Altona 3018

Each meeting we lose badges when members forget to hand them back. These badges are produced by one of our sponsors and in an effort to keep costs down we would appreciate the return of any stray badges. Thank you for your assistance with this matter.

ABMVSS Leadership Program Certificates

For those who didn't attend the AGM or didn't collect your certificate at the meeting we have mailed out the Herrmann Brain 'A Feather in your Cap' Leadership Program Certificates.

Newsletter Articles

Please forward reports/articles for inclusion in our Newsletter to Robyn Wilson wilson.robyn.m@edumail.vic.gov.au all submissions will be approved by the committee prior to publication.